**Castleconnell National School Board of Management Meeting Minutes**

**Wednesday 5th October 2022, 7.30pm**

1. Apologies
2. Minutes of last meeting – read and adopted
3. Matters Arising - none
4. AP2 Post for ratification – GG – ratified.
5. School Policies:

Check all policy statements for legislative change

For Ratification:

a) Health and Safety Statement Annual Review (reviewed 5 Oct 22)

b) Child Safeguarding Statement & RA Annual Review (reviewed 5 Oct 22)

c) Anti-Bullying Policy Annual Review (reviewed 5 Oct 22)

d) History Policy (reviewed 5 Oct 22)

e) Geography Policy (reviewed 5 Oct 22)

f) Critical Incident Management Policy Review (reviewed 5 Oct 22)

g) Medication and Allergies Policy/Protocol (reviewed 5 Oct 22)

1. Staffing 2022/2023 – TG ratified for Fixed Term contract for this school year. CC covering AH maternity leave. COS new full-time secretary.
2. School Enrolments/Enrolment Summary September 2022 – 239 students. Extra placements since school started. 2 in 2nd class, 2 in 3rd class, 1 in 4th class, 1 in 6th class, 3 into 5th class
3. Part Time Language Hours – 10 hours granted – LM doing EAL with students.
4. Additional School Closures 2022-2023 – In Service primary language curriculum – 3 half days – dates TBC.
5. Cleaning Contract – reducing cleaning by 4 hrs a week – 25 hrs to 21 hrs a week.
6. Secretaries Contract/Hours – (DOS left the meeting 20.50pm) – contract ratified according to Department guidelines.
7. Storage Issues – looking into converting remaining shed space for storage.
8. School Building/Maintenance – New kitchen in the staff room and small kitchen also. 2 new floors and blinds in 2 classrooms. New path and wall done by council over the summer.
9. Grant Applications – Furniture grant for €20k being applied for this week.
10. Treasurers Report – filed with the minutes
11. Principals Report
12. GDPR- No concerns
13. The enrolment process for Junior Infants for September 2023 is now open.
14. Boys and girls mini 7’s football and 11 a side girls football are all taking place in the next 4 weeks. Boys 13 a side football took place yesterday and we won all 4 matches which has put us through to the final the week before mid-term.
15. Basketball training starting Fridays after school.
16. We have been successful in our Peace Proms application again this year. TO’C is starting practice in the coming weeks.
17. We have been successful with our Creative schools application and have received €4000 in funding towards a creative schools initiative yet to be decided. This is being led by TO’C
18. We are applying for the Amber flag for the promotion of positive mental health this year. This is being led by TG and AB
19. First Communion date is Saturday 13th May at 11 am.
20. Confirmation will take place on Friday 21st April.
21. We are having a fancy dress sponsored walk for Halloween on Friday 28th October.
22. We have decided to have a Christmas Craft fair and Café for Christmas on Friday 16th December.
23. The refurbished old style water fountain which was donated by the Tidy Towns is now in place.

**Principals Child Protection Oversight Report-Presented by Principal**

1. Teachers Report – as per Principals report
2. Parents Report – PA AGM next Tuesday 11th school hall 8 pm

* Halloween walk fundraiser Friday 28th Oct
* Financial contribution to the kitchen. Install TBC
* Secretary, Chair & Treasurer stepping down from roles as per constitution - states 3 year max term
* Coffee Morning to be held (charity fundraiser) once kitchen installed.
* PA provided feedback on potential new uniforms

1. A.O.B and Correspondence – New school uniform agreed on. 2 applications for Parental leave, 1st week in September (granted) and 16-20 Jan 23 – approved.

BOM have agreed to investigate possibility of School Building Condition survey.

1. Date of next meeting – 21st Nov 22